

**Northern Lights Library Network
Governing Board**

Minutes

**June 19, 2010
10:00 AM – 12:30 PM
Graystone Hotel
Detroit Lakes, MN**

Present: Paul Bursik, Lina Belar, Erika Rux, Gay Galles, Joyce Kalbakdalen, Walt Dunlap.

Also present: Ruth Solie, Deb Keena

Absent: Stan Iverson, Ruth Holmgren.

1. Meeting was called to order by President Paul Bursik at 10:02 am.
2. Agenda was adopted as presented.
3. Minutes from April 17, 2010 Annual meeting were accepted as submitted; the minutes from the May 5, 2010 Executive Committee meeting were accepted as submitted.
4. April and May 2010 Financial reports approved as submitted. Kalbakdalen/Dunlap MCU
5. Election of Officers for FY2011: A slate of officers was proposed: Paul Bursik, President, Walt Dunlap, Vice President, Erika Rux, Secretary, Joyce Kalbakdalen, Treasurer. Motion by Galles, seconded by Dunlap; Elected by unanimous consent. MCU.
6. Old Business:
 - A. Stan's written summary of the Director's report was reviewed. Ruth expressed her appreciation for being able to work for Northern Lights Library Network and with such a fine Governing Board. It is good to have an experienced Board as we begin a new fiscal year with so much uncertainty.
 - B. Summary discussion of FY2010 financials; seems likely we will receive final installment of FY10 Operating Grant. Discussion of Spotlight on Books and expansion of that conference. A motion was made to allocate \$3,000.00 from Account #6105 (CE/Workshops) to provide help for Spotlight expansion. Kalbakdalen/Dunlap. MCU. Decreased number of requests for scholarships- possibly due to the economy (staffing constraints in public libraries taking a toll and many library media specialists in schools have moved to classrooms). Account #6125 (Special Projects) has approximately \$14,000.00 remaining; previously had made delivery grants to regional public library systems, but that will not be done this year. These funds will be available in FY11 for special project undertaken by NLLN or by local community partnerships. Discussion of implications of budget cuts and information literacy of future society followed; Ruth shared Jennifer Hootman's "Role of Libraries" (Minitex) document; discussion ensued about how collaborations to preserve services and resources might be created.
 - C. Ruth shared summary of Office of the Legislative Auditor's report on Public Libraries, Ruth's letter to Rep Mary Murphy/Rep Kent Eken, and Ann Walker Smalley's testimony

on behalf of the Multitype Systems. Rep Kent Eken is on the committee and Ruth will meet with him to discuss report and the role multitype library systems. Ruth feels no further action is required at the time. Paul asked about Board participation and Ruth requested available Board members join her at the meeting.

7. New Business:

- A. Northern Lights Library Network Strategic Plan FY2011-2013 as proposed by Executive Committee was reviewed and approved as submitted. Kalbakdalen/Belar MCU.
- B. NLLN FY2011 Budget: Executive Committee was unaware of minor budget reduction (due to formula update) when discussing the proposed budget in May; Ruth made minor change to accommodate this decrease. Scholarship fund was decreased but may want to make provision for supplementing with reserve funds if necessary (if additional applicants). Recommendation to place \$2,000.00 from general reserve funds into Account #6110 (new Account number). The proposed FY2011 budget was approved as amended. Kalbakdalen/Galles MCU.
- C. The NLLN FY2011 Operating Grant application was reviewed and approved as submitted. Kalbakdalen/Dunlap MCU.
- D. Special Projects: Ruth recommends that NLLN looks for a way to support local collaborations; Ruth shared some of her vision for projects and collaborations that could be supported. Extensive discussion ensued and Ruth suggested we solicit proposals from libraries; these proposals must involve multiple organizations/library types; proposals will be reviewed four times/year.
- E. Motion to approve revised guidelines for NLLN Continuing Education Scholarships and Professional Engagement Fund applications. Dunlap/Rux MCU.
- F. Ruth specifically commented on North Star Consortium growth and success; numbers are impressive and planners are excited about continuing to add new members and training events this summer. Ruth expressed thoughts about projects and transitions to retirement; next May, Ruth is eligible for phased retirement; this program is extended until 2014; employer must decide to offer program. Another scenario Ruth mentioned was one where employees do volunteer work with non-profit organization for final six months. Ruth would like the Board to consider possibility of Ruth's retirement in May or June 2011 and hiring of new director; Board should consider scenarios mentioned and investigate feasibility. Paul invited reaction from the Board; responses were positive; we had previously discussed adding staff, so this seems to fit. Paul suggests discussing details to transition at August meeting.
- G. Walt commented on Grand Opening of Viking Library System and shared brochures.

8. Adjourned 12:35 PM

Erika Rux, Secretary