

**Northern Lights Library Network
Governing Board**

Minutes

10:00 AM – Noon
October 16, 2004
Graystone Hotel
Detroit Lakes, MN

1. Meeting was called to order at 10:05 AM by President, Linda Unruh.
Present: Dan Olson, Mike Odland, Sharon Gunkel, Norman Ellingson, Merlin Melby, Erika Rux.
Also present: Ruth Solie, Director, and Deb Keena, Admin. Asst.
Absent: Randall Burg and Barbara Jauquet-Kalinoski.
2. Agenda: 6E: Other was added to the agenda.
3. Governing Board Minutes of August 21, 2004 were approved as submitted.
Melby/Odland. MCU.
4. Financial Report:
 - A. NLLN Bills: Aug/Sept 2004, were approved as submitted. Ellingson/Melby. MCU.
 - B. Financial Report for Aug/Sept 2004: Discussion of LaserQuest monies – earmarked if discontinue project? May be considered for North Star project if libraries need retrospective cataloging. Approved as submitted: Melby/Ellingson. MCU
5. Unfinished Business:

Governing Board membership: LARL and NWRL are fine; KRLS will appoint someone at its November Board meeting; VLS still has a vacancy for a 2nd person. Public, school, and special library representatives are fine; Academic representative will find a new alternate.

 - A. North Star: Enhancing Education Through Technology (E2T2) grant of \$500,000 was awarded to Region I in partnership with NLLN. It began 9/15/04 and will end 12/15/2005. Two parts – to provide an automation system for schools and special libraries in NLLN using an application service provider model. The bulk of the funds will be used for this portion of the grant. 25% of grant funds (\$125,000) will be used for staff development, including training on the use/management of the Destiny system and information literacy. Up to 90 sites are included in the proposal. The Follett contract has not yet been finalized, but that will be completed soon. Nearly all costs of the first year will be covered by the grant. Ongoing support and maintenance will be formula driven and should range between \$500.00 to \$1500.00, depending on size of the district or special library. Ruth suggests possibly using NLLN money to enhance the project, particularly in relation to retrospective conversion, catalog utilities, and continuing education. The Osseo school district has just migrated to the Destiny system and we hope to learn from their experience. A web-based catalog has implications for home-schoolers, and the general public since resources beyond books are included.

- B. NCAP update: Equipment from central office was disbursed and that office closed. The final distribution of equipment was done by mutual agreement. It was not necessary to make any additional financial transactions.
- C. MnLink update: Lake Agassiz/NWRL continue to be a part of MnLINK and continue to be a MnLINK Gateway Server site. Kitchigami is no longer on MnLink because it is no longer on the Gateway. KRL continues to discuss this with MnLINK but is, for the present, doing ILL and delivery through alternative means.
- D. Early Childhood Education: No proposal for initiative yet, will schedule meeting to work on this topic.
- E. Scholarships: Seven given out since July: 1 – MEMO, 2- Bulgaria, 3-MLA, 1-ALSC Institute in Minneapolis .

6. New Business:

- A. MLA: Ruth and Erika gave reports on MLA held in Duluth. MEMO: Sharon gave report, on MEMO, held in St Cloud. She cited specific sessions on plagiarism, also speaker [Keith Curry Lance] from Colorado on Media Centers and their impact on student achievement.
- B. Legislative update: Commissioner of finance at MLA spoke of state budget; state budget very grim, cuts will be felt. MLA platform includes an increase in funding for multi-type library systems and for regional public library systems, MINITEX, the Electronic Library for Minnesota, information literacy standards, and a proposal to allow school districts to levy without going to voters, for technology and media center resources.
- C. NLLN Office: Deb 30 hours – may go back to 40 hours to help with North Star project. Considering hiring someone put together and edit the Newsletter. It was suggested combining Sept/Oct or Oct/Nov since Oct is always a busy month.
- D. Delivery/ILL: The physical delivery system for library materials in MN constantly is in a state of great change. An examination of current rota lists indicate that current shuttle/deliveries may be outdated and require immediate adjustment. Long term questions of delivery are being considered by the library community under a study funded by the state library agency.

5 Minute break – lunch.

7. President's report:

- A. First Lutheran Church (Alexandria) Library purchased system to automate.
- B. Friends letter from public library to the district judge indicated the Patriot Act is unconstitutional.

8. Director's report:

- A. NLLN is a partner in providing the Concordia Church library workshop, Oct 30, at Concordia College.
- B. Mn Storytime project, a collaboration between MLA/CYP and the Minnesota Humanities Commission includes 48 books by MN authors; for birth to 10 years, great resources included. Consideration is being given to expanding this project/create new project to address young adult books by MN authors.
- C. Argentine – wonderful 3 weeks.

9. Member reports:

- A. Melby/Ellingson told of LARL having 3 satellite libraries opening: Rothsay, Shelley, Ulen.
Grant to investigate how they may work.
Right now, open 12 hours per week.
Facility provided by the town.
Next year will add 6 more.
- B. Rux; academic – Aleph to Concordia College and MSUM by Dec. 2005; SFX citation links at Concordia College
- C. Olson; new book mobile at Kitchigami; KRLS.org – new catalog up and on-line.
- D. Odland; considering shutting down read mobile; trying to still route collection to locations. Douglas County Library soon to get auto-checkout (one unit); machine and one year donated.
- E. Ruth; Annual meeting (April 30) Holiday Inn reserved; will have some kind of workshop.
Does Saturday work? Good for media specialists who can't get away.
Went with Bill Holm, was fun; should do something similar.
Evening before board meeting worked well.
Tentative – North Star participants also commit to staff development.

10. Adjournment: Meeting adjourned at 12:32 pm

Erika Rux, Secretary